



MASSACHUSETTS DEPARTMENT OF
ELEMENTARY AND SECONDARY
EDUCATION

**Somerset Public Schools
And
Somerset Berkley Regional School District**

**EPIMS Data Needed
For State Reporting**

For use beginning with the October FY16 collection

**Please complete and return to
Louann Cordeiro at Central Office**

(Effective August 15, 2015)

ID01 First Name _____

ID02 Middle Name / Middle Initial _____
(use NMN if no middle name)

ID03 Last Name _____

ID04 Date of Birth (mm/dd/yyyy) _____

ID05 Gender (circle one) M F

Other Information needed

Phone: _____

Work Email: _____

Physical Address: _____

School(s) assigned to:

SR01 Massachusetts Education Personnel Identifier (MEPID)

The MEPID is the primary key that links the staff roster record to the work assignment record and to an individual's identifying characteristics entered in ID Maintenance. It can be found in the personal information section of your MA Educator License.

If you know your eight-digit state-assigned identification number, please enter it below:

SR03 License/Certification Number(s); Issue Date; Expiration Date

(1) _____ ; _____ ; _____

(2) _____ ; _____ ; _____

(3) _____ ; _____ ; _____

The number assigned by the Massachusetts Department of Elementary and Secondary Education at the time the individual received their license. This data element is used to match certified staff to their licensure information maintained in the Educator Licensure and Recruitment (ELAR) database. The value of this field is "Not Applicable" for staff not licensed by the ESE. The license number entered in an individual's staff roster record (SR03) must match the license number associated with their MEPID in ID Maintenance.

SR08 Race-Ethnicity (circle all that apply)

Ethnicity: Not Hispanic or Latino Hispanic/Latino

Race: Caucasian Black or African American Asian

American Indian or Alaska Native Native Hawaiian or Other Pacific Islander

SR09 Employment Status at Time of Data Collection

Acceptable Values/Code Description (circle one):

- 01 = Working – District Employee
- 02 = On Paid Leave
- 03 = On Unpaid Leave
- 04 = Exited
- 05 = Working – Non-District Employee

SR11 Date of Hire (mm/dd/yyyy): _____

SR18 Degree Type 1 Circle all that apply:

Acceptable Values/Code Description:

000	Not Applicable: Certified Employee; Data to be collected from ELAR or Degree Type not required for reported Job Classification.
001	Bachelor's (Baccalaureate) degree (e.g., B.A., A.B., B.S.)
002	Specialist's degree (e.g., Ed.S.)
003	Master's degree (e.g., M.A., M.S., M.Eng., M.Ed., M.S.W., M.B.A., M.L.S.)
004	Doctoral (Doctors) degree (e.g., Ph.D., Ed.D.)
005	First-professional degree other than JD (e.g., D.C. or D.C.M., D.D.S. or D.M.D., M.D., O.D., D.O., D.Pharm., Pod.D. or D.P.M., D.V.M., L.L.B. or M.Div., M.H.L., B.D., or Ordination)
006	Juris Doctor (J.D.)
007	Associate's degree
008	Some college but no degree
009	Post high school formal award, certificate or diploma (more than or equal to one year)
010	Post high school formal award, certificate or diploma (less than one year)
011	Post high school graduate (Grade 13)
012	High school graduate--high school diploma or equivalent
013	No high school diploma
014	Certificate of Advanced Graduate Study (C.A.G.S.)

Using the codes from above, please complete the following:

Code(s)	College/Univ/Institution	Major	Month/Yr Earned	Degree/Diploma Expiration

The following job classifications must submit degree information in EPIMS if they do not hold a Massachusetts ESE license:

Paraprofessional	Physical Therapist	Diagnostic and Evaluation Staff
Audiologist	Speech Pathologist	Rehabilitation Counselor
Occupational Therapist	Educational Interpreters	Work Study Coordinator
Orientation and Mobility Instructor (Peripatologist)	Recreation and Therapeutic Recreation Specialist	Other Related Special Education Staff
Teacher (not licensed)		