



Somerset Public Schools  
Somerset Berkley Regional School District  
*All Students Achieving Excellence*

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**LETTER OF REASONABLE ASSURANCE**  
PART-TIME AT-WILL EMPLOYEES  
2019-2020 SCHOOL YEAR

To Whom It May Concern:

This letter provides notice of reasonable assurance of continued employment with the district when each school term resumes after a scheduled school break. By virtue of this notice, please understand that you may not be eligible for unemployment insurance benefits drawn on school district wages during any scheduled school breaks including, but not limited to, the summer, winter, and spring breaks. This assurance is contingent upon continued school operations and will not apply in the event of any disruption that is beyond the control of the district (e.g., lack of school funding, natural disasters, court orders, etc.). This is not an employment contract. Your continued employment is on an at-will basis. Employers may terminate at-will employees at any time for any reason, except for legally impermissible reasons. At-will employees are free to resign at any time for any reason or for no reason.

Your services on behalf of the children of the district are very much appreciated.

Sincerely,

Jeffrey Schoonover  
Superintendent of Schools

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Please complete the following information and return the original to SPS/SBRSD, Human Resources, 580 Whetstone Hill Road, Somerset, MA 02726 by Friday, July 26, 2019. **Failure to sign and return this letter will be treated as a voluntary resignation.**

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Name (print)

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State

\_\_\_\_\_  
Zip Code

\_\_\_\_\_  
E-mail

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date