



## Somerset Middle School

### Computer Care, Maintenance and Support Agreement

The Somerset School District has initiated a program to provide each grade 8 student with a Chromebook while the student is actively enrolled in Somerset Middle School (SMS).

This agreement relates to the computer issued to the student while enrolled at SMS. By accepting possession of the computer, software, and related peripherals such as cables, chargers, and cases we hereby agree to the following terms and conditions. We understand that by signing this agreement, we agree to participate in the SMS Chromebook Loaner Program.

#### As a student, I agree to:

1. Use the Chromebook as a tool for learning.
2. Bring a fully-charged Chromebook to school each day.
3. Follow the direction of teachers for when and if Chromebooks should be open and used in class.
4. Utilize device for academic work only.
5. Abide by all provisions of the Somerset School District Acceptable Use Policy/Internet Safety Policy (AUP/ISP).
6. We DO NOT allow, with or without permission, the streaming of Netflix, Hulu, Vimeo, Pandora or Spotify.
7. Get permission from all people involved before making audio or video recordings.
8. Make my own backups of the data on the Chromebook on external storage devices or network-based backup services.
9. Only download large files and software updates while at home.
10. Keep my Chromebook with me or in a secure location at all times.
11. Keep the Chromebook in the school issued protective case at all times.
12. Close my Chromebook and carry it in a protective sleeve or backpack when moving. I understand that walking with an open Chromebook is more likely to cause damage and loss of data.
13. Not mark the Chromebook in any way with markers, stickers, etc.
14. Not insert foreign objects (paperclips, pens, etc.) into the ports (openings) of the Chromebook.
15. Not eat or drink near the Chromebook, or use it with food or drink nearby as it may cause damages.
16. Not leave the Chromebook in a car or any other location in conditions of extreme heat or cold, which can damage the Chromebook.
17. Not use water or other cleaning solutions on the Chromebook. I will wipe the surfaces lightly with a clean soft cloth. I will avoid touching the screen.
18. Not loan my Chromebook to someone else.
19. Not damage, degrade the performance, or abuse my Chromebook or anyone else's Chromebook in any way.
20. Not try to repair it myself. I will bring Chromebook problems to the SMS IT Department.

#### As a parent or guardian, I agree that:

1. I am responsible for supervising my student's Internet and computer use at home.
2. I understand that school filtering services is active 24 hours per day, 7 days per week for the entire calendar year inside and outside of the school building and that monitoring software on the Chromebook will continue to monitor and record Internet history.
3. I am responsible for allowing my student to locate access to Internet service.
4. I will ensure my student will abide by the terms of this agreement and the Somerset School District Acceptable Use Policy/Internet Safety Policy.

**Together, as student and parent/guardian, we agree that we:**

1. Have read, understand and agreed to adhere to the Somerset School District Acceptable Use Policy/Internet Safety Policy and the above SMS Chromebook Care, Maintenance and Support Agreement.
2. Understand that only the student has the right to use the Computer System while enrolled at SMS.
3. Understand that the student must comply with the software license agreements for the software installed on the computer.
4. Agree to return the Computer System, including all peripherals, to SMS in the same condition as when we took possession, excepting reasonable wear and tear, by the deadline established by the school. This means that the Chromebook and charger must be fully operational with no cracks, dents or breakage of the case. They must be free of markings other than those made by Somerset School District. We understand that Somerset School District may charge a late fee equivalent to the cost of the remaining lease value of the Computer System and/or seek any other appropriate remedy.
5. Will not sublease, sell, or otherwise grant any individual or business any right or security interest to the Computer System, or otherwise encumber Somerset School District's lease or ownership of the equipment.

**Extended Maintenance Fee (EMF)**

Somerset Middle School will protect the device against accidental damage, theft, fire, flood, natural disasters, power surge and vandalism. Police reports will need to be filed through law enforcement for theft, fire, flood, and vandalism. This EMF will cover full replacement cost coverage and will protect the item worldwide (on and off school grounds). If the damage is deemed intentional, you will be responsible for the replacement/repair costs. The coverage is also transferable to the replacement unit. Lost items are not covered by the EMF. If a Chromebook is lost, the replacement cost is approximately \$250. Students are responsible for replacing lost power cords. The EMF offers our families full coverage on Chromebook repairs, theft, and accidental damage.

**The Extended Maintenance Fee is \$25.00**

**Chromebook Repair Pricing**

Hinge Set	\$20.00
WiFi Card	\$20.00
Top/Bottom Cover	\$25.00
Protective Case	\$25.00
LCD Bezel	\$30.00
Touchpad	\$35.00
LCD Back Cover	\$45.00
LCD Panel	\$45.00
Battery	\$55.00
Keyboard	\$75.00

**Steps for Repairs**

**Extended maintenance plan DOES NOT cover power charges, vandalism or lost equipment.**

When a Chromebook needs to be repaired, the student should take the following steps:

- All claims should be reported to the SMS IT Department immediately. **DO NOT TRY TO FIX THE DEVICE YOURSELF.**
- Damaged Chromebooks will be repaired in-house.
- In the case of damage or theft, SMS will make a loaner Chromebook available for student use. There are a limited number of loaner Chromebooks.
- In the event of a theft, fire, flood and vandalism you must report the incident to a law enforcement agency immediately and no later than 3 days after the theft. A Police Report must be submitted with your claim. Filing a false Police Report is a felony under the law.